



Fremont Cemetery Trustee
Meeting Minutes
March 19, 2019

Approved: 4/9/2019
Amended

The meeting was called to order by Trustee Matt Thomas at 4:06 pm in the basement meeting room of the Fremont Town Hall. Present were: Cemetery Trustees: Matthew Thomas, Jeanne Nygren and Michael Nygren, Cemetery Sexton: Shawn Perreault.

Mrs. Nygren made a motion to approve the November 13th, 2018 meeting minutes with no changes needed. Mr. Thomas seconded the motion. Motion was passed.

Part-Time Job Posting – The job description was reviewed by the Trustees. Mrs. Carlson informed the board that the ad was posted and as of this meeting we had one application. Mr. White is in process of selling his house and moving. He is hoping to stay until June and will train the person that is hired. Mrs. Nygren was concerned about the new person being able to move the equipment between cemeteries like Mr. White currently does. This might move the need for the shed/equipment project to move up in priority. Everyone agreed the ad looked good and we would review needs at further meetings as they arose.

RFP – The RFP for Spring/Fall 2019 and Spring of 2020 went out to the list of landscapers in the area with an April 9th, 2019 deadline. The bids will be opened and the winning bid picked at our April 9th meeting. The price will be higher because we are doing three “season” this bid.

Marking Graves – Mr. Harms has agreed to help when he is available to mark the grave lots, but doesn't want to commit to be the contact at this time. Mrs. Perreault talked with him to go over the process and it is very straightforward. Mr. Harms left his map with Mrs. Perreault showing the graves that were marked and which he believed had the corner posts.

Projects – The Trustees identified the following projects for the 2019 “season”, but have not put them in any order of need yet:

- Finish the Leavitt Cemetery grave lots
- Install a Shed and Purchase Equipment for the Leavitt Cemetery
- Repair the Leavitt Cemetery North Wall
- Run Electricity at Leavitt if needed

Mr. Nygren is going to go to Leavitt with a reader to see if the electric is already at the cemetery. There was concern of vandalism to any shed or equipment we put in Leavitt. Mr. Nygren suggested that a metal box for the fuel might help avoid any big problems with any fuel sources. Mr. Nygren also suggested notifying any abutters of trimming any overhanging branches, this way it could be done as needed by the cemetery personnel.

Repairing Headstones – There are a number of headstones that are broken or have fallen, especially in Leavitt Cemetery. Mrs. Perreault is going to look into the statute regarding repair of old stones in the RSA's. Then create any notice that needs to be placed to allow us to fix them. She is also going to



contact a repair company and monument company to see what the pricing would be for repair. The Trustees would like the notice to be for the next 3 years, this will allow the stones to be repaired in stages and the cost to be spread out.

Fees – Mr. Nygren made a motion to increase the cemetery lot fees to 716.50. The breakdown would be as follows: 325.00 for the Lot, 375.00 for four corner posts to be bought and installed by Seacoast Memorial and 16.50 to the Registry of Deeds to record the Cemetery Deed with the State. Motion was seconded by Mr. Thomas. Motion passed. A public hearing will need to be scheduled before fees are approved to increase.

NHCA Meeting – There is a meeting on April 3rd at 9:00 at the Derryfield in Manchester of the New Hampshire Cemetery Association. Mrs. Nygren made a motion to approve the 30.00 fee to send Mrs. Perreault, seconded by Mr. Thomas. Motion passed.

New Business:

West – Mr. Thomas stated that he is still in contact with Corey West about donating land to increase the Hoyt/Currier cemetery. They are still interested and Mr. Thomas will continue to follow up. Mr. Nygren was brought up to date on this “project”.

Next meeting was scheduled for April 9th at 4:00pm.

Motion made by Mr. Thomas to adjourn the meeting. Second by Mr. Nygren. Meeting was adjourned at 5:14 pm.

Respectfully Submitted,

Shawn Perreault
Cemetery Sexton